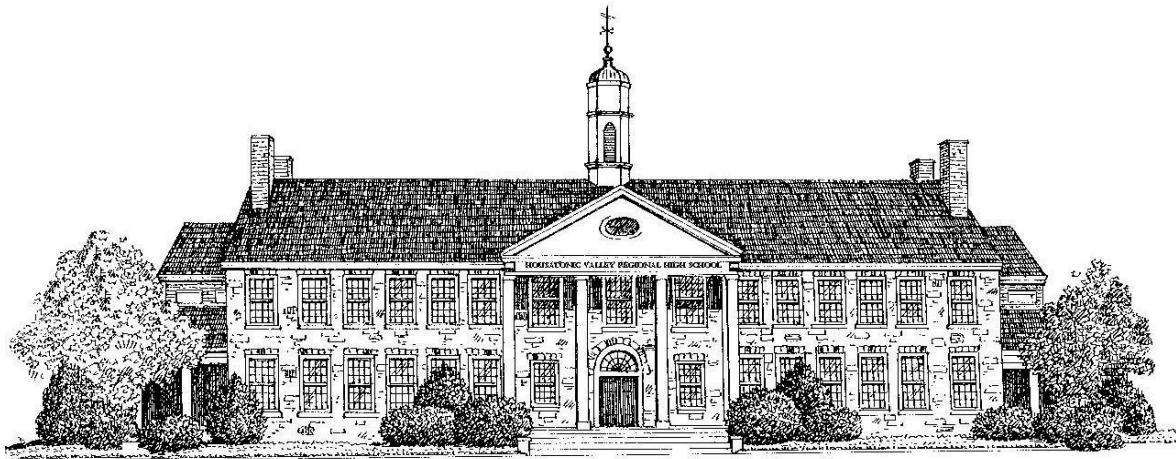


Housatonic Valley Regional High School Alumni Association



GRANT APPLICATION

The core values of the HVRHS Alumni Association promote personal and academic growth, as well as independence of thought and spirit for all its members, within a culture of respect, responsibility, and safety.

As part of the support for those core values, the HVRHS Alumni Association invites current students, alumni, faculty, and staff to apply for grants to enhance and enrich educational and extracurricular activities in or out of the classroom.

To apply for such grants, please go to <https://www.hvrhsalumni.org/> and locate the **Grant Application dropdown under ABOUT on the navigation bar**. Copy the application and be sure to complete all parts of the application. Follow the directions below regarding submission and fill out budget request. If you have any questions, please contact Julie Lang (jlang@hvrhs.org) or Mike DeMazza (mdemazza@hvrhs.org)

Please complete all parts of this application, include supporting documents and sign where noted. Send this application via email to Julie Lang (jlang@hvrhs.org) with the subject line of "Alumni Grant Application" or a hard copy via regular mail to: HVRHS Alumni Association, 246 Warren Turnpike Road, Falls Village, CT 06031

1. Applicant or Organization Name _____
2. Circle ONE - HVRHS Class of (Year) _____ Faculty Staff
Club, Team or Group (Name) _____
3. Contact Email _____
4. Phone Number _____
5. Mailing Address _____

6. Amount Requested (maximum of \$2000) \$ _____
(Note: requests MAY not be fully funded.)
7. Description of Request: On a separate sheet, please provide descriptive and contextual information including partnerships with other organizations, total costs and cost sharing and the expected impact of the project or activity. Please include any information and materials that will aid the Alumni Association in its decision-making regarding support for this request.
8. Complete number 7 (above) by explaining how you will acknowledge the Alumni Association's role in funding your activity or project. (Digital media, print media, public announcements etc.). You will be asked to come to a future Alumni Board meeting to discuss your experience.
9. Complete the Application Budget Worksheet found on the next page.

Signature: _____

- Checklist - _____ Application Page
 _____ Budget Worksheet
 _____ Description of Request ((#7 - separate sheet)
 _____ Explanation of Acknowledgement Plans (#8)

Budget Worksheet

Please specify the expenses of your project, program, or activity. Include the cost of each item, the amount requested, remaining balances and the sources of the additional funding.

Expense Item Description	Amount Request From Fund	Source of Remaining Funds, If Applicable
1		
2		
3		
4		
5		
6		
7		
8		
9		

Total Amount Requested: _____

Date Submitted: _____

GRANT APPLICATION GRANT REVIEW EVALUATION

**** FOR USE BY THE ALUMNI ASSOCIATION ****

Review Criteria

- Excellence - Is the project of high quality?
- Impact - What is the impact of the project both short-term and long-term?
- Sustainability - Does the project add value to the school or the community?

Approved: _____ Not Approved: _____

Comments: _____

(03/20/2024)